MBA Student Instructions
for Web Access to CareerLeader™

CareerLeader™ is a web-based career exploration tool, which will assist you in deciding (or confirming) which functional area you would like to pursue in the MBA program and beyond. This self-assessment program integrates your interests, values and skills to recommend specific business careers and organizational cultures for you to further explore. **We have registered you for CareerLeader™ and expect you to complete it online prior to your arrival. Be sure to print your results as you will be asked to bring them with you to your introductory career meeting** as you explore various career options.

CareerLeader™ consists of three assessment instruments:

> INTERESTS - The Business Career Interest Inventory (BCII):
> - Assesses interests in a business context
>
> MOTIVATORS - The Management and Professional Rewards Profile (MPRP)
> - Examines what is valued in a reward system
>
> SKILLS - The Management and Professional Abilities Profile (MPAP)
> - Examines abilities of individual

CareerLeader™ also provides students with web-based access to interpretive guides for all of the above assessments to help you understand the results.

CareerLeader is a fully integrated approach to business career self-assessment built on the premise that one's interests, motivators and skills will drive future career success and satisfaction.

To begin using the program:

- Log on to www.careerleader.com
- Click the "Sign In" button in the upper right-hand corner of the screen
- Under the NEW USERS section, enter your email address and TYPE the registration key for our site license: **ubuffalo-reliable (Do NOT copy & paste. You must type in the key.)**
- Then click the "Register" button
- You will then come to a page which has your name prepopulated where you will be prompted to create a **PERSONAL** password and username to access the actual assessment instruments
- You will then complete a brief registration before proceeding to the testing area

You will only need to CREATE your personal password once, **but you must remember it for future use of the CareerLeader™ Assessments.**

For all future uses of CareerLeader™, you must enter the website using the **general** access username and password.